

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF KILIFI

COUNTY PUBLIC SERVICE BOARD

VACANCIES ANNOUNCEMENT

The Kilifi County Public Service Board wishes to recruit competent and qualified persons to fill the following positions.

Department of Health Services

1. Medical Officer J/G 'M' (10 Posts) REF: CG/KLF/CPSB/ADVRT/83/10/18

Duties and responsibilities:

- Diagnosing, caring and treating diseases
- Performing medical and surgical procedures
- Preparing and responding to emergencies and disasters, participating in management of medicines, medical instruments and equipment.
- Providing health education
- Maintaining medical records, information and data.
- Counseling patients and their relatives on diagnoses and bereavement.
- Teaching and coaching medical students, nursing students and clinical officer interns and preparing requisite documents for registration
- Any other duties assigned to you

Requirements for Appointment

- Bachelors of Medical and Bachelor of Surgery (M.B;Ch.B.) degree from a recognized by Medical Practitioners and Dentists Board
- Successfully completed one (1) year internship from a recognized institution
- Registration license from the medical practitioners and Dentists Board
- Certificate in computer applications skills from recognized institution.

Terms of Service: - Contract for three years

Salary Scale: 46,230 – 61,840 p.m.

Other Allowances as issued by SRC from time to time.

1. Clinical Officer Anesthetist J/G L (4 Posts) REF: CG/KLF/CPSB/ADVRT/84/10/18

Duties and Responsibilities

- Implementing Community Health Care activities in liaison with other workers
- History taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility
- Sensitizing patients and clients on preventive and promotive health
- Providing clinical outreach and school health services
- Coaching and mentoring students on attachment
- Carrying out surgical procedures as per training and skill
- Guiding and counseling patients clients and staff on health issues
- Assessing, preparing and presenting medico-legal reports
- Organizing health management teams and convening health management committee meetings
- Conducting ward rounds, reviewing and making appropriate referrals.

Requirements for appointment

- Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution
- Higher National Diploma in Clinical Medicine and Surgery (Anesthesia)
- Certificate of Registration from the clinical Officers Council
- Certificate in Computer Applications Skills from a recognized institution
- Shown merit and ability as reflected in work performance and results.

Terms of Service: - Permanent

Salary Scale: 40,410 – 50,810 p.m.

Other Allowances are as issued by SRC from time to time.

For candidates to meet the requirements of Chapter Six of the Constitution of Kenya, all applicants must obtain the following:

- (a) Tax compliance certificate from KRA
- (b) Clearance certificate from HELB
- (c) Clearance certificate from Ethics and Anti- Corruption Commission (EACC)
- (d) Certificate of good conduct
- (e) Credit Reference Bureau clearance

All applicants **MUST** use the Application for Employment Form (KCPSB 001)
The form can either be;

- Obtained from the Kilifi County Public Service Board Offices **OR**
- Downloaded from the Kilifi County website

Applicants can choose to;

- Deliver the form to the Office of the Secretary; County Public Service Board at the Kilifi Complex Centre, Tuskys Building 2nd Floor
- Address it to;-

**THE SECRETARY, COUNTY PUBLIC SERVICE BOARD
KILIFI COUNTY GOVERNMENT
P.O BOX 491-80108
KILIFI**

All applications in hard copy stating the post applied for should be received not later than 5.00pm on 22nd day of October 2018

Kilifi County is an equal opportunity employer hence encourages women and physically challenged persons to apply.

Note:

- Only shortlisted and successful candidates will be contacted.
- Canvassing will lead to automatic disqualification.