



INVITATION TO TENDER

ITEM NO	CONTRACT NO	DESCRIPTION	CATEGORY OF CONTRACTORS TO APPLY	PRE-TENDER SITE VISIT DATE	ELIGIBILITY
	KCG/CPSB/OP/001/2017-2018	PROPOSED OFFICE PARTITIONING FOR THE PUBLIC SERVICE BOARD OFFICES AT KILIFI COMPLEX CENTRE	NCA 8	07 TH FEBRUARY 2018	OPEN

Pre-tender site visits are Mandatory and bidders are requested to report to the office of the **Senior Assistant Director Administration** starting at **10.00am** on the specified date. Bidders who are interested are encouraged to purchase tender documents before pre-tender site visit.

The works will be carried out in **Kilifi Complex Centre Kilifi Town**

Eligible bidders must meet and attach the following mandatory requirements among others: -

- a) Tender forms – correctly filled, signed and stamped.
- b) Certificate of Incorporation
- c) Proof of registration with National Construction Authority (NCA) ‘8’.
- d) PIN Certificate
- e) VAT Registration certificate
- f) Valid Tax Compliance Certificate
- g) Proof of ownership of equipment to undertake the Specified works
- h) Proof of financial capability to undertake the works(Valid bank statement/Valid Credit line)
- i) Proof of trained experienced personnel to undertake the Specified works
- j) Attach receipt Copy for proof of having bought the Tender Documents.
- k) Duly filled power of attorney.
- l) Bid Security in form of Bank Guarantee of 2% of the tendered amount.
- m) Sequential pegeneration of tender documents attachments (no manual)

Adequacy of qualifications and award will be determined through an evaluation procedure as described in the instructions to tenderers.

Tender documents may be purchased for a non-refundable fee of **Kshs. 1,000.00** for each set at the offices of the **Head Supply Chain Management - Kilifi County** in form of **Banker’s Cheque or cash** payable to **Kilifi County Government** with effect from **01STFebruary, 2018**. Interested Tenderers may obtain further information and inspect the tender documents prior to purchase at the same offices. Complete tender documents in plain sealed envelopes clearly showing the Tender Number, and Name should be addressed to: -

**The CECM Finance and Economic Planning
Kilifi County Government
P.O. Box 519-80108
Kilifi**

Tenders shall be valid for a period of **30 days** after tender opening. The tenders shall be delivered to the **Procurement Office Tender Box – Kilifi County** on or before **10.00a.m** on **Wednesday 15thFebruary, 2018** and thereafter, they will be opened in the presence of tenderers representatives who choose to attend.

**Head Supply Chain Management
For: CECM Finance and Economic Planning
Dated 01st February 2018**